WSU ScholarshipUniverse Awarding Options

What is WSU ScholarshipUniverse?

- A platform for students to apply for WSU and external scholarships
  - More intuitive and user friendly to match eligible students to awards
  - Automated communications that include a text messaging option
  - Vetted external scholarships that will match based on the student profile
  - Different award cycles for students in programs with different start dates

- Students match to scholarships and complete any necessary applications

| Review | Award | Approve |

Review

- Candidates
- Application materials
- Donor preferences

Select best student for the award

Award

- Determine how much each selected student will receive

Approve

- Sign off on the selected students and the amounts they have been awarded

Direct Award Review <u>vs</u> Application Review

Direct Award Review Method

Select candidate from pool determined eligible based on

- Student data imported into ScholarshipUniverse
- Student answers to general questions

Application Review Method

Select candidate from pool of applicants

- Students who completed applications and submitted additional required materials
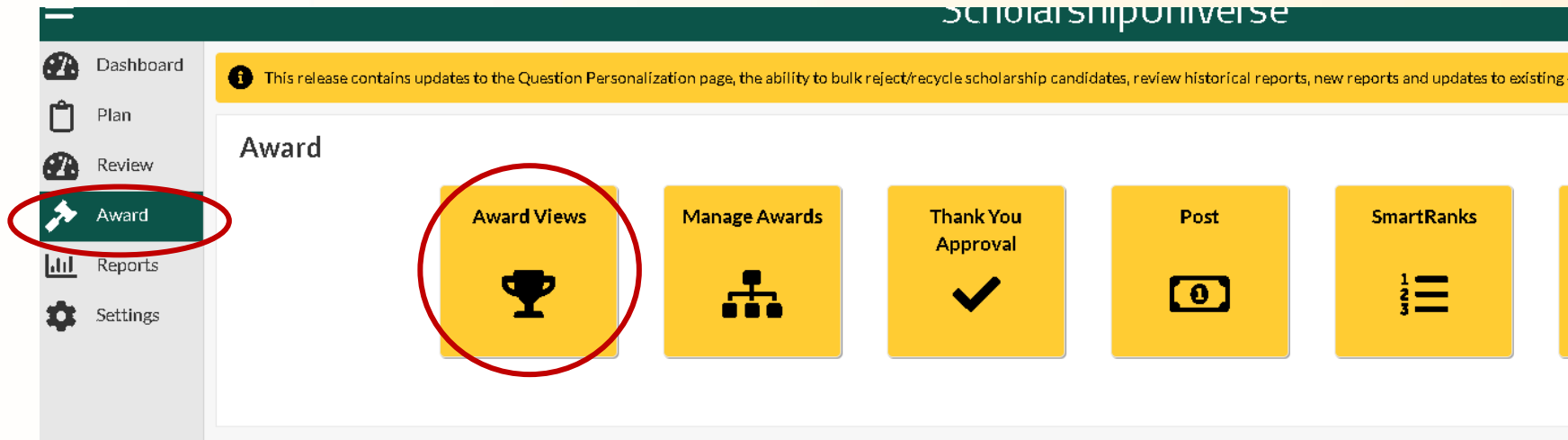
Finalizing the review

- Before awarding applications, the review process must be complete
- Select the **Start Awarding** button in the Review Pool to move the applicants to the awarding phase
    - Note: In the future, renewable or multi-year awards will be updated to allow identification
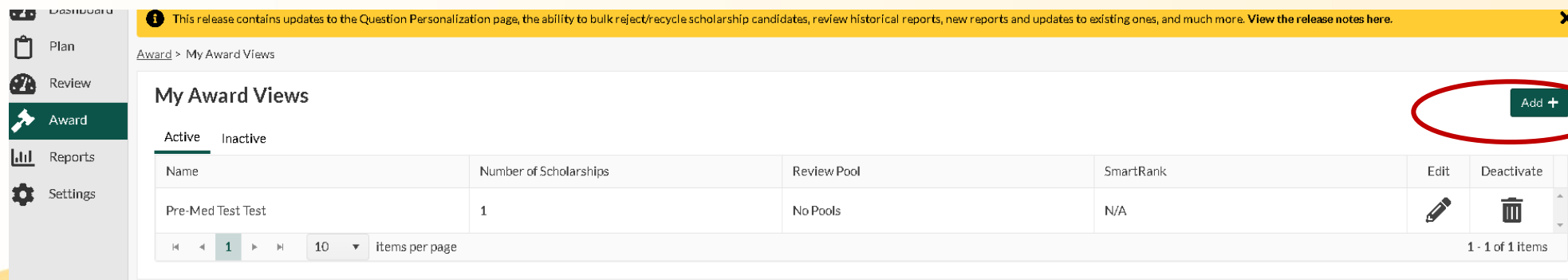
Creating the award view

- Award
- Award Views
- **Add** button

Award Views are specific to the user – another user can not open it

Add award view

- Name your Award View
- Select your Review Pool
- Select the scholarship to award
  - This will produce a list of all candidates who made it through the review process
  - View total awarded
  - View remaining budget

Awarding the pool

Click **Award Amount**

1. View the total awarded
2. View remaining budget
3. Enter Award Amounts for each semester
4. Add comments - optional

Using SmartRank to sort the award pool

- Rank the list using selectors of your choice
- Use answers or data that was imported from Banner

* Name

First Ever Endowed Award

Organization

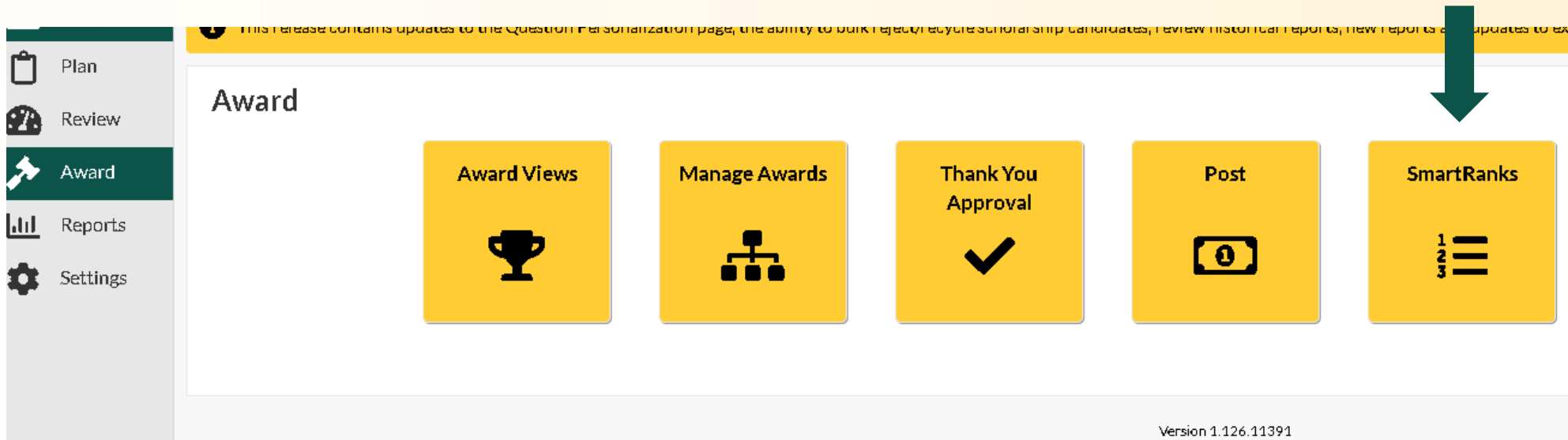Office of Student Financial Aid ▾

Requirements   Add
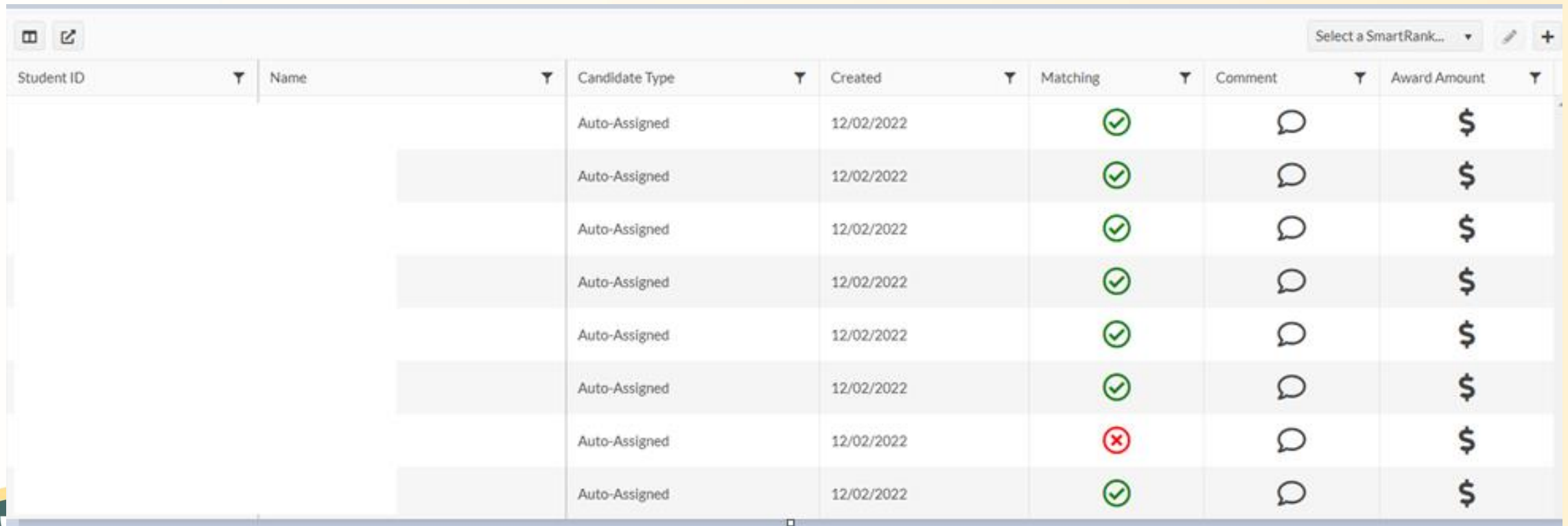
Item	Multiple Answers	Direction	Weight (%)	Sensitivity	Edit	Delete
Review Score		Ascending	0%		✏️	🗑️
Current Academic Level			50%	Low	✏️	🗑️
Current/Intended Enrollment Status			25%	Low	✏️	🗑️
Cumulative GPA		Ascending	25%	Low	✏️	🗑️

Total Weight: 100%

Creating a SmartRank

Or

Creating the SmartRank

Add the criterion

- Direction
  - Numeric items allow
    - Ascending (larger numbers are better) or
    - Descending (lower numbers are better)
  - Yes/No items will allow sorting on these answers
- Weight
  - How much should this criteria count towards the score – the total amount needs to add up to 100%

Another option - Use column manager to sort pool

Candidates and data displayed in a spreadsheet view

Adding custom columns

Click on the graph icon

Select from a student answer or from student data imported from Banner

Custom Columns

Question   SIS

Search from an existing question
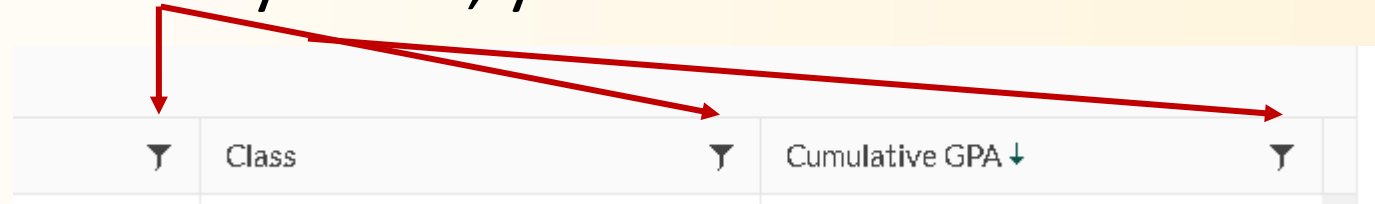
Name	Delete
Class	🗑

Cancel   Save

Sorting and awarding
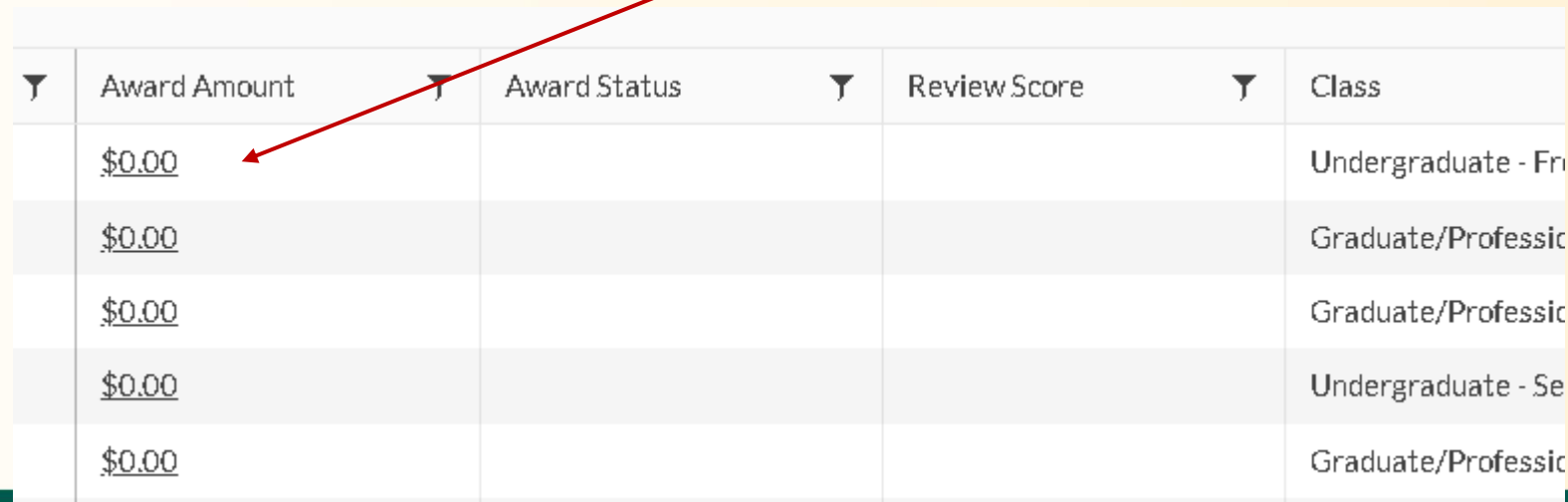
- Using the filter symbols, you can reorder the list

	Class		Cumulative GPA ↓	
▼		▼		▼

- Then click and update the Award Amount

	Award Amount		Award Status		Review Score		Class
▼		▼		▼		▼	
	$0.00						Undergraduate - Fr
	$0.00						Graduate/Professic
	$0.00						Graduate/Professic
	$0.00						Undergraduate - Se
	$0.00						Graduate/Professic

More information on our website for scholarship managers

wayne.edu/scholarships/mangement/faq

wayne.edu/scholarships/mangement/training

> Scholarships > FAQs

FAQs

Can you tell me more about WSU ScholarshipUniverse?

The Office of Student Financial Aid is excited to introduce WSU ScholarshipUniverse, a new platform that offers more options for students and staff.

- Matching tools that are more intuitive and user friendly
- t award cycles when needed to attract students in programs w
- os that will match based on the student's profile
- ns that includes text messaging options
- re being loaded in the database and we will continue until all a
- iow for students and staff to use for the 2023-24 academic ye
- ith each area to show you the functions and options before av

How do I request access to review and make scholarship awards?

Access can be requested by the **Department Business Manager or** other person authorized by the Dean/Director to grant access to student personal information for the purposes of awarding WSU scholarships.

[2023-24 ScholarshipUniverse Access Request Form]

e training in Academica

[ScholarshipUniverse FAQs for students]

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Questions?

- School/College/Department staff can contact us at scholarshipmanagement@wayne.edu
  - Scholarship Specialists:
    - Lenisa Daniels
    - Lee Beaton
    - Keisha Turner
  - Data Analyst:
    - Nikki Thomas
  - Associate Director:
    - Michelle Luck
- Students can reach us at studentservice@wayne.edu