



Directory Information Policy

Restrict the Release of Directory Information

Mail/Fax to: Records and Registration Office
5057 Woodward, Fifth Floor
Detroit, MI 48202
Phone: (313) 577-3531
Fax: (313) 577-0945

Drop Off: Student Service Center Lobby
Welcome Center
42 W. Warren
Detroit, MI 48202
Phone: (313) 577-2100

ID	Last Name	First Name
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Wayne State University allows the release of directory information about its students to third parties. In addition, the student's name, WSU e-mail address, college, and major will be made automatically available on the university's online directory, accessible at <http://wayne.edu>. If you do not want directory information released to third parties or displayed on the directory, **you must notify the university using this form.**

There is an exception to this restriction. Federal law mandates that educational institutions receiving federal financial aid funds release some student information to U.S. Department of Defense military recruiters upon request. Accordingly, students may **not** opt out of this type of release. Information that will be released to the Department of Defense is marked with an asterisk.

Once you instruct us to not release directory information, you need take no further action.

Wayne State University considers the following information as directory information, subject to release.

1. *Name, Address, and telephone number
2. *Age, or date of birth
3. *Level of Education, academic major, and any degrees received
4. *Educational institution most recently enrolled
5. Degrees, Honors, and Awards received
6. Email Address
7. Participation in sports or other activities
8. Height and weight of member of athletic teams

I request that Wayne State University release no information about me to third parties, except as required by law. I understand I can revoke this restriction at any time by informing the Office of the Registrar in writing.

Signature X	Date
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