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Tuition Incentive Program Description and Application

The Tuition Incentive Program (TIP) is designed to provide faculty incentive to fund graduate students on external research grants and to increase the number of graduate students so supported. The effective date of this program is September 1, 2013. All new and competitive renewal awards funded after this date are eligible for the program. As per the Committee's recommendation, existing (current) grants are not eligible for this program; therefore, grants that were funded prior to September 1, 2013 are not eligible. The awards will be made on a first-come, first-served basis until all funds allocated to this program are expended.

Faculty would be awarded an amount equal to the actual tuition paid by the grant, up to but not more than six (6) graduate credits, for each fall and/or winter semester that a student is supported on external research grants as a Graduate Research Assistant. Graduate Research Assistants as defined by University policy are provided a stipend for 20 hours of work per week and must complete the Certificate of Relevancy that documents that the student's work contributes to his or her graduate training.

- In order to qualify for the award, the research grant awarded must carry the full indirect cost rate (i.e., 52.5% currently)
- The awarded amount would be the standard rate for resident graduate tuition and would not include differential tuition or fees. If the student were to be enrolled in a unit requiring differential tuition, however, the differential amount would need to be budgeted in the grant.
- Tuition and fees would be budgeted within the proposal and if the grant were funded tuition would be disbursed from the grant when the student enrolled. Once enrollment of the student was confirmed and the tuition was paid by the grant, the incentive, in the amount equal to the tuition paid in support of the graduate student up to a maximum of six graduate credits, would be transferred to a General Fund (Non-ICR) index.
- The award incentive would be paid, i.e. transferred to the index, at the beginning of each fall and winter semester after the census date. No incentive would be paid for spring, summer, or spring/summer semesters.
- If there are multiple PIs named in the grant, the total incentive amount equaling all tuition paid for the student or students supported by the grant would be divided equally among multiple PIs and transferred to their respective General Fund (Non-ICR) indices.

The Tuition Incentive Program will be continued until September 1, 2016 and then evaluated to determine if it has achieved the goals of significantly increasing the number of graduate students requested on and supported by external research grants. To assess the success of the program the number of graduate students (1) requested on and (2) supported by external research grants that carry the full indirect cost rate will be compared to a fall 2012 baseline.

**Tuition Incentive Program
Award Application**

_____ Semester (e.g. Fall 2013)

Faculty Member/P.I. Name

Department/School or College

General Fund (Non-ICR) index to receive the award: _____

Co-Faculty Member/Multiple P.I. Name

Co-Department/School or College

General Fund (Non-ICR) index to receive the award: _____

Attach a separate sheet of paper listing additional Co-Faculty/Multiple P.I. Names, Departments, Schools or Colleges.

Grant Name, Number and Funding Agency (e.g. NSF)

Grant index, fund, and organization code

Yes, full (52.5% currently) ICR Rate

Please check box to confirm full ICR Rate applies

The following student(s) are supported as GRAs on the above grant. The respective tuition assessments have been paid for the semester listed above. Please transfer an amount equivalent to up to six graduate resident regular credits to General Fund (Non-ICR) index noted above. If more than one faculty/P.I. is listed, the total amount will be divided between the relevant indices.

GRA's full name

Banner or Access ID

GRA's full name

Banner or Access ID

Attach a separate sheet of paper listing additional GRA names and IDs, if necessary.

I confirm that all the above information is accurate.

Faculty Member/P.I. signature

A Co-Faculty Member or Multiple P.I.s should confirm by signing below. Attach an additional sheet if necessary.

Co-Faculty Member/Multiple P.I. signature: _____

PLEASE EMAIL THE COMPLETED AND SIGNED FORM TO THE ATTENTION OF TRICIA KOUFES AT triciak@wayne.edu.
MAILED APPLIATIONS WILL NOT BE ACCEPTED DUE TO THE FIRST-COME, FIRST SERVED NATURE OF THE PROCESS.