



One-time Authorization for Release of Information

Student's First Name		9-digit WSU Student ID #	
Student's Last Name		Phone Number	

Who should submit this form

A student who wants to authorize a third party to be present for the discussion of educational and financial aid records. The purpose of this discussion is the application, awarding, or disbursement of financial aid.

This authorization is only valid for this one discussion. Release of information subsequent to this meeting may be granted by signing an Authorization for Release of Academic Records at wayne.edu/registrar/forms.

Requirements

You must authenticate your identity.

Definitions

The **Family Educational Rights and Privacy Act of 1974 (FERPA)** is a federal law that establishes rules and regulations regarding access to and disclosure of student records. The Act applies to all educational institutions that are recipients of federal funding.

The **Higher Education Act of 1965, as amended (HEA)** is the federal law that governs the administration of most federal student financial aid programs. Section 483(a)(3)(E) of the HEA restricts the use of the FAFSA/ISIR data to the application, award, and administration of aid awarded under federal student aid programs, state aid, or aid awarded by eligible institutions.

Third-party information (Please print)

Third party name	
Relationship to student	
Date of discussion	

Third party name	
Relationship to student	
Date of discussion	

REQUIRED SIGNATURE: I authorize the above named person(s) to be present with me during this discussion of my student information, which may include educational and financial aid records. The purpose of this discussion is the application, awarding, or disbursement of financial aid. I understand this authorization is only valid for this one discussion.

Student's Signature **Date**