The U.S. Department of Education requires verification of your citizenship status. Please submit the required documentation within 14 business days so that we can continue determining your financial aid eligibility status.

The requirement that you appear in person with your original documents has been temporarily suspended. Do not email or fax these documents to us, but do use these links to securely upload this form AND required documents to our office.

Upload 2021-22 financial aid documents  Upload 2022-23 financial aid documents

### STATUS and REQUIRED DOCUMENTS

- **U.S. Citizen** - SUBMIT A COPY of your U.S. birth certificate - OR - a signed U.S. passport or passport card
- **U.S. Naturalized Citizen** - SUBMIT A COPY OF ONE of the following:
  - Signed U.S. Passport or passport card
  - Signed Certificate of Citizenship (N560, N561)
  - Certificate of Birth Abroad (FS-240, FS-545, or DS-1350)
  - Signed Certificate of Naturalization (N550, N570)
- **U.S. Permanent Resident** - SUBMIT A COPY OF ONE of the following:
  - Alien Registration Receipt/Resident Alien/ Permanent Resident/Conditional Permanent Resident card (I-551, I-94, I-94A)
  - Foreign passport with I-551 endorsement - OR - Arrival/Departure Record I-94 with I-551 endorsements
  - After we receive your documents, we will send them to the Department of Homeland Security (DHS) for verification. DHS can take up to 8 weeks to respond.
- **Other eligible non-citizen**: I-94 designated as “Refugee”; “Asylum Granted”; “Parolee” or “Cuban-Haitian Entrant”; or “Conditional Entrant” - SUBMIT A COPY of your Arrival/Departure Record (I-94, I-94A or I-571 with proper endorsements).
  - After we receive your documents, we will send them to the Department of Homeland Security (DHS) for verification. DHS can take up to 8 weeks to respond.
- **Victim of Human Trafficking** - OR - **Battered Immigrant-Qualified Alien** - SUBMIT A COPY OF ONE of the following:
  - Eligibility letter from Health & Human Services (HHS) or a T-visa
  - I-797, Notice of Action form from US Citizenship & Immigration Services (USCIS), with a valid expiration date verifying financial aid eligibility

**If you are in the US on an F1 or F2 student visa, or any of the other designations listed below, you are neither a citizen nor non-citizen and are ineligible for federal student aid. The following are INELIGIBLE statuses and documents. If you are in any of these categories, you are not eligible for federal financial aid.**

- Employment Authorization Card or Documents (I-688A, I-688B, or I-766)
- B-1 or B-2 Visitor Visa
- F-1, F-2 or M-1 Student Visa
- N (NATO) Visa
- A2 or A3 Visas (foreign official, including attendants)
- H or L series Visa (which allow temporary employment in the U.S.)
- J-1, J-2 Exchange Visitor Visa
- G series Visa (pertaining to international organizations)
- Notice of Approval to Apply for Permanent Residence (I-171 or I-464)
- Period of Adjustment Letter/Receipt
- Application for permanent resident status (not yet approved)
- U Visa holders (Form I-918)
- Deferred Action for Childhood Arrivals (DACA)
- Family unity status individuals who have an approved I-817 application
- Temporary residents or students with temporary protected status

**REQUIRED SIGNATURE:** I certify that all information provided is correct and that any copies provided are true copies of original documents.

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**Student signature** (Signature must be handwritten with ink or stylus)  **Date**

11/2021