The Office of Student Financial Aid (OSFA) recognizes that students and their families may have extenuating financial circumstances that the standard need analysis form (the Free Application for Federal Student Aid, FAFSA) does not consider. The office reviews such circumstances. NOTICE: Submission of a Special Circumstances Appeal does not guarantee a favorable change in your financial aid eligibility or award(s).

Instructions

To request a review of your extenuating financial circumstances:

1. Talk with a Financial Aid Administrator BEFORE you submit the Special Circumstances Appeal Form.
2. Complete and submit to OSFA this Special Circumstances Appeal Form and the required verification documents. The Financial Aid Administrator will designate the 2018-19 FAFSA verification documents required.
3. Attach to this form all documentation (see Conditions Section below) that supports your extenuating financial circumstances.

NOTICE: The following DO NOT qualify—singularly or in combination—as special circumstances that merit review.

1. Parents refuse to contribute to your education.
2. Parents are unwilling to provide information on your FAFSA or for verification.
3. Parents do not claim you as a dependent for income tax purposes.

Note: If the Expected Family Contribution (EFC) on your FAFSA’s Student Aid Report (SAR) is zero, do not submit this form. The maximum amount in financial aid possible is automatically awarded to students who have an EFC of zero.

Conditions of a Special Circumstance Appeal

1. Talk with a Financial Aid Administrator about your special circumstances before you submit an appeal.
2. Submit the Special Circumstances Form after you submit your 2018-19 FAFSA.
3. Submit the FAFSA verification documents as requested. Your 2018-19 FAFSA information must be verified before we will consider a special circumstances change.