## Verification of Citizenship Status Form

**Student’s First Name**  

**9-digit WSU Student ID #**  

**Student’s Last Name**  

**Phone Number**  

The U.S. Department of Education requires verification of your citizenship status. Please submit the required documentation **within 14 business days** so that we can continue determining your financial aid eligibility status. Bring original documents to our office. If you are unable to bring original document use the affidavit on page 2 to validate your copies.

### STATUS | REQUIREMENTS
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**U.S. Citizen** | **SUBMIT ONE the following:**
- U.S. birth certificate OR a signed U.S. passport or passport card

**U.S. Naturalized Citizen** | **SUBMIT ONE of the following:**
- Signed U.S. Passport or passport card
- Certificate of Birth Abroad (FS-240, FS-545, or DS-1350)
- Signed Certificate of Citizenship (N560, N561)
- Signed Certificate of Naturalization (N550, N570)

**U.S. Permanent Resident**
<p>After we receive your documents, we will send them to the Department of Homeland Security (DHS) for verification. DHS can take up to 8 weeks to respond.</p>

**BRING ONE of the following ORIGINAL documents to the Financial Aid Office:**
- Alien Registration Receipt/Resident Alien/Permanent Resident/Conditional Permanent Resident card (I-551, I-94, I-94A)
- Foreign passport with I-551 endorsement
- Arrival/Departure Record I-94 with I-551 endorsements

**Other eligible non-citizen:**
- I-94 designated as “Refugee”; “Asylum Granted”; “Parolee” or “Cuban-Haitian Entrant” or “Conditional Entrant”

**BRING the following ORIGINAL document to the Financial Aid Office:**
- Arrival/Departure Record (I-94, I-94A or I-571 with proper endorsements).

**Victim of Human Trafficking – OR- Battered Immigrant-Qualified Alien**

**SUBMIT ONE of the following:**
- Eligibility letter from Health & Human Services (HHS) or a T-visa
- I-797, Notice of Action form from US Citizenship & Immigration Services (USCIS), with a valid expiration date verifying financial aid eligibility

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If you are in the US on an F1 or F2 student visa, or any of the other designations listed below, you are neither a citizen nor non-citizen and are ineligible for federal student aid.

The following are INELIGIBLE statuses and documents. If you are in any of these categories, you are not eligible for federal financial aid.

- Employment Authorization Card or Documents (I-688A, I-688B, or I-766)
- B-1 or B-2 Visitor Visa
- F-1, F-2 or M-1 Student Visa
- N (NATO) Visa
- A2 or A3 Visas (foreign official, including attendants)
- H or L series Visa (which allow temporary employment in the U.S.)
- J-1, J-2 Exchange Visitor Visa
- G series Visa (pertaining to international organizations)
- Notice of Approval to Apply for Permanent Residence (I-171 or I-464)
- Period of Adjustment Letter/Receipt
- Application for permanent resident status (not yet approved)
- U Visa holders (Form I-918)
- Deferred Action for Childhood Arrivals (DACA)
- Family unity status individuals who have an approved 1-817 application
- Temporary residents or students with temporary protected status
Citizenship Documentation Affidavit - optional

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<tr>
<th>Student’s First Name</th>
<th>9-digit WSU Student ID #</th>
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<td>Student’s Last Name</td>
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Who Should Complete This Form
Students unable to present their original DHS or other U.S. citizenship/nationality documents in person to the Office of Student Financial Aid (OSFA) should complete this form. Within **14 business days** mail this completed form and copies of the required documents to OSFA. **Faxes and emails will not be accepted.**

I certify that I, _______________________________________________________, am the individual signing this statement, and (Print student’s full name)

I am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness). I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

List of document(s):

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<th>Name of valid photo ID</th>
<th>Expiration date of valid photo ID</th>
<th>Issuing authority of valid photo ID</th>
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<tr>
<th>Name of citizenship and/or immigration document(s)</th>
<th>Expiration date (if any) of citizenship and/or immigration documents</th>
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I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.

__________________________________________________________________________  ______________________
Student’s Signature                              Date

Notary’s Certificate of Acknowledgement

State of ___________________________ City/County of ___________________________

On ___________________________ before me, ___________________________,

(Date) (Notary’s name)

personally appeared, ___________________________, and provided to me on basis of satisfactory

(Portrait name of signer)

evidence of identification ___________________________,

(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand ___________________________ and official seal (if required)

(Notary signature) (Date)

Print your name and student ID number on all documents – Submit this form and attached documents to: