

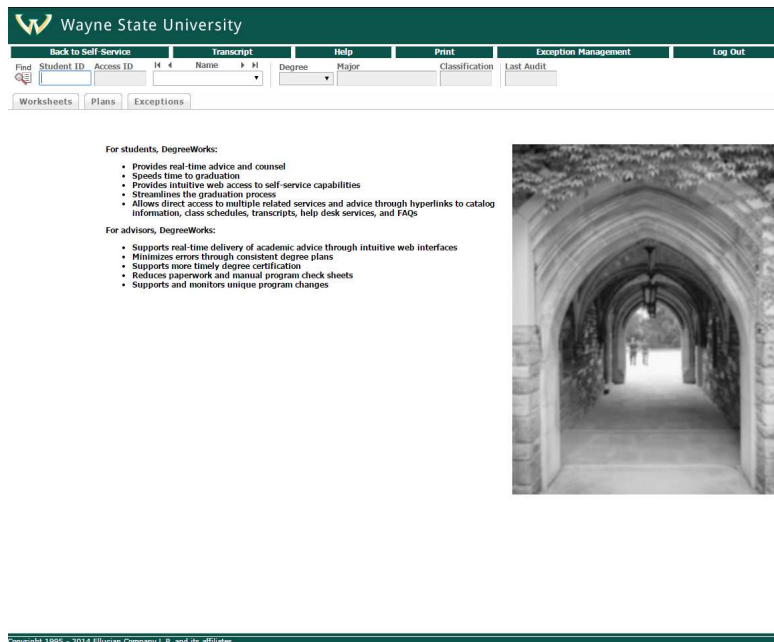
Signing on to DegreeWorks and Searching for Students

- To access Degree Works, you will sign into Academica/Pipeline using your Access ID and password.
- Click on Faculty Instructional Resources (in Academica). Then click on Degree Works Advising.



- Degree Works will launch in a new tab.

This is the Degree Works Home Screen.



Note:

Degree Works is running off of live Banner Data. When grades post, or registration activity occurs, it will appear immediately in Degree Works.

Easiest way to find a student!

You can type either the AccessID or the BannerID in the StudentID box, then press enter.

Student ID	Access ID	Student ID
ax8790		003795196

It will search for the student and display both IDs in the appropriate box.

Student ID	Access ID
003795196	AX8790

Searching for Students:

This is a limited search, and should not be used as a substitute for reporting through STARS.

- Options for searching
 - Type 9 digit **Banner ID** in **Student ID field** then hit **Enter**
 - Click the magnifying glass to conduct a search
 - There are many parameters available to search, including First Name, Last Name, Degree, Major, Minor, Concentration. It's suggested (at the UG level) to limit your selections as much as possible, perhaps choosing freshman, sophomore, Junior, Senior. Click the SEARCH button when all the parameters are entered.
 - You may use the wildcard symbol ("@") when typing in the student ID number or last/first name fields. This will return any results that begin with those letters or numbers.

Ellucian Degree Works - Wayne State University Degree Works Test Find Students - Google Chrome

https://dgtapp1.cctest.wayne.edu/IRISLink.cgi

Find Students

Student ID First Name Last Name

Degree
All Degree Codes

Classification
All Classification Codes

Major
All Major Codes

Minor
All Minor Codes

Concentration
All Concentration Codes

Cohort
No Cohort selected

Department
All Departments

Sport
No Sport selected

Chosen Repeatable Search Criteria

Search Clear Remove

Student Search: Enter your criteria and click "Search" to find students.

Student ID	Name	Degree	Major	Classification
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OK Cancel Check All Uncheck All

Sample search:

- Sophomore
- Seeking BS in Business Administration
- Major in Accounting
- Note: This search does not validate against curriculum rules, which means you could conduct a search for Bachelor of Science in Criminal Justice with a major in Accounting, or Elementary Education. No students would be returned.

Find Students

Student ID First Name Last Name

Degree: BS in Business Administration

Classification: Sophomore

Major: All Major Codes

Minor: All Minor Codes

Concentration: All Concentration Codes

Cohort: No Cohort selected

Department: All Departments

Sport: No Sport selected

Chosen Repeatable Search Criteria: MAJOR: Accounting

Search Clear

Remove

Student Search: Enter your criteria and click "Search" to find students.

Student ID	Name	Degree	Major	Classification
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OK Cancel Check All Uncheck All

- An error message may appear indicating that more than 200 students were found, and to limit your search. Select the **Check All** button at lower right, **then click OK**. All students will now appear in the drop down, and you can cycle through using arrows on either side of the word “Name” or selecting individual students in the drop down.

Pipeline Help

Find Student ID Name

003806267 Onions, Laverne

Degree Major Classification

BSBA Accounting Junior

- To revise your search, you may need to click on the items listed in the “Repeatable Search Criteria” box and hit the “Remove” button.
- You may use the wildcard symbol (“@”) when typing in the student ID number or last/first name fields. This will return any results that begin with those letters or numbers.