WARNING

ANY ATTEMPT TO REOPEN THIS BAG WILL RESULT IN EVIDENCE OF TAMPERING.
IF CLOSURE AND/OR BAG IS DISTORTED, TORN OR DISRUPTED –
DO NOT OPEN – NOTIFY SENDER IMMEDIATELY.

BAG #: A 23186866

INSTRUCTIONS FOR USE:
1) Using a BALL POINT PEN, enter ALL pertinent information in the area below.
2) LOAD deposit contents into bag.
3) LIFT tape and fold it AWAY from bag. Remove paper liner from adhesive area. If required, enter receipt information on this liner and retain with your records.
4) Press tape down against the bag and smooth closed. BAG IS NOW SEALED.
5) There may be a clear pouch on the back of this bag. If applicable, place DEPOSIT DOCUMENTS here. To seal, remove the paper liner and press the plastic down against the exposed adhesive.

RECEIVER INSTRUCTIONS:
1) Verify conditions of bag and tape closure before opening bag.
2) Open bag as indicated and complete detailed verification of contents immediately.
3) Report any discrepancies immediately.

TO: Fifth Third Bank
FROM: Wayne State University

DEPT NAME

PREPARED BY: Your Name

DATE: The Date

ACCOUNT #: 

DECLARED AMOUNT: $ Amount

SPECIAL INSTRUCTIONS: 

MMF INDUSTRIES

Item #2362010N06

TO REMOVE CONTENTS – CUT ALONG BOTTOM DOTTED LINE