# 2021 Program Assessment Grants: Final Report

[See the [2020 annual report](https://wayne.edu/assessment/pastgrants) for examples.]

[Responses to items 1-7 will be published on the WSU Assessment website.]

## 1. Project Title:

2. Grant recipients:  
[Final list of active collaborators. Include first and last names and each person’s home department/unit]

## 3. Brief description of project goals:

[Approximately 1-2 paragraphs explaining the project’s goals]

## 4. Project activities completed:

[Can be paragraph(s), a list, table, diagram, or other format, but must fit in a portrait orientation]

## 5. Project activities not completed and explanation of why:

[Can be paragraph(s), a list, table, diagram, or other format, but must fit in a portrait orientation]

## 6. Program-level impact:

[How your program's assessment practices changed as a result of your project. You can also include changes to your program that go beyond assessment practices.]

## 7. Individual impact:

[The impact the project had on you, the grant recipient(s), as individual(s) (e.g., professional development, leadership opportunities, changes in responsibilities, scholarly opportunities, networking, culture change). How did you benefit from the grant writing process and/or the grant project, separate from their impact on your program?]

## 8. Final accounting of funds

a. A brief explanation of what you used your fund for

[This should be a short, narrative version of the information you include in the table in part b below, e.g., research assistant to code data, conference attendance to learn about X, salary for additional work, consultant fee for expert reviewer, etc.]

b. An itemized budget.

[Copy the itemized budget from your proposal into the table below. Then complete the table to compare how you originally planned to spend your funds with how you actually spent them. Add new rows for any expenses that were not in your original plan. This section will NOT be included in the published report.]

|  |  |  |
| --- | --- | --- |
| **Item** | **Planned expense**  **(from original proposal)** | **Final**  **expense** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total:** |  |  |

### Comments, explanations, or clarifications on the itemized budget:

## 9. Optional: Recognition/Appreciation

[Beyond the recipients of your grant, are there individuals, groups, or units that provided support for your project that you would like to recognize for their help? If so, who and how did they support your project?]

## 10. Grant program evaluation:

[What worked well and what needs improvement in the grant program's design or implementation (e.g., process, parameters/scope, available support, usefulness)? This section will NOT be published in the Assessment Grant Report but will be shared with the University Assessment Council for planning and program improvement purposes and included in the Assessment annual report.]