Pre-Health Recommendation Letter

APPLICANT:
1. Type the requested information about yourself on the line below.

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>MI</th>
<th>Banner ID (9 digit)</th>
</tr>
</thead>
</table>

2. The Family Rights and Privacy act of 1974 gives you the right of access to a letter of recommendation written about you. The law also allows the applicant the privilege to waive the right of access, an action which may enhance the integrity of recommendation and references. No school, however, can require an applicant to sign such a waiver. Please indicate below whether you choose to waive or exercise your right.

□ I choose to “exercise my right to access” the attached Letter of Recommendation.
□ I choose to “waive my right to access” the attached Letter of Recommendation.

Applicant’s Signature:

RECOMMENDER:
Based on your knowledge of the student, please complete the checklist below.

<table>
<thead>
<tr>
<th>Characteristic</th>
<th>Exceptional</th>
<th>Outstanding</th>
<th>Very Good</th>
<th>Average</th>
<th>Below Average</th>
<th>No Basis for Judgment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quality of Work</td>
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<td>Reliability</td>
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<td>Cultural Competence</td>
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<td>Sensitivity to Others</td>
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<tr>
<td>Communication Skills</td>
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</tbody>
</table>

Recommender’s Name (print):

Position/Title:

Date:

Recommender’s Signature:

(See Back)
Writing the letter

Please type your assessment of this student’s qualifications, promise, and suitability on a separate sheet of paper, preferably with a letterhead. This form will serve as a coversheet. In addition, please supply us with your contact information on either the letter or this coversheet. For guidelines or tips on writing a letter of recommendation, visit our website at wayne.edu/advising/pre-health/

Returning the letter

This letter must be returned by the evaluator regardless of whether the student chooses to waive or exercise his/her right to access this letter. This is to ensure and to protect the validity of the letter. **Letters delivered by the student will not be accepted.**

Please address this letter to a general audience as it will go to many different schools. You may scan and email this cover sheet and recommendation letter directly to our assistant, Kelley Donnelly, at recletters@wayne.edu, or return by mail to:

Pre-Med Credentials  
WSU Pre-Med and Health Science Center  
1600 Undergraduate Library  
Wayne State University  
Detroit, Michigan 48202