**Learning Community Roles and Responsibilities **

Learning Community **PROGRAM**

* + Program Administration, Strategic Planning
	+ Collaboration with S/C/D, University Community
	+ Training and Professional Development Events
	+ IMTPC Application and Certification
	+ Marketing and Recruiting
	+ Assessment of each LC
	+ Funding

Learning Community **COORDINATOR**

* + Liaison for S/C/D
	+ LC Proposal Preparation
	+ Content/curriculum development
	+ Student Participant Recruiting
	+ Management of Peer Mentor(s)
	+ LC Assessment

Learning Community **PEER MENTOR**

* + Confidentiality; Page 10 of the handbook
	At training, “what’s said here, stays here”
	+ Ethical Standards; Page 11 of the Handbook
	PEER MENTORS are ROLE MODELS
	+ IMTPC Certification (requirements and events)
* Communicate with your LC Coordinator
	+ Specific LC Goals
	+ Job description/expectations
	+ Schedule regular meetings