**Learning Community Roles and Responsibilities **

Learning Community **PROGRAM**

* + Program Administration, Strategic Planning
  + Collaboration with S/C/D, University Community
  + Training and Professional Development Events
  + IMTPC Application and Certification
  + Marketing and Recruiting
  + Assessment of each LC
  + Funding

Learning Community **COORDINATOR**

* + Liaison for S/C/D
  + LC Proposal Preparation
  + Content/curriculum development
  + Student Participant Recruiting
  + Management of Peer Mentor(s)
  + LC Assessment

Learning Community **PEER MENTOR**

* + Confidentiality; Page 10 of the handbook  
    At training, “what’s said here, stays here”
  + Ethical Standards; Page 11 of the Handbook  
    PEER MENTORS are ROLE MODELS
  + IMTPC Certification (requirements and events)
* Communicate with your LC Coordinator
  + Specific LC Goals
  + Job description/expectations
  + Schedule regular meetings