

# New Supervisor Training

## Multiple dates available!

### **To Register:**

Go to Training Seminars and Workshops via Pipeline, Today!

#### Competencies for New Supervisors- A Review

- Influence
- Planning & Organizing
- Analyzing
- Decision Making
- Delegating
- Follow-up and Commitment
- Communication and Listening
- Managing Conflict
- Fostering Teamwork
- Technical & Functional Expert
- Time Management
- Motivate Others
- Coach and Develop
- Provide Direction

#### Self Assessment

Evaluate their skill level in each competency

#### Action Planning for Improvement

Create action plans for skill development

#### Legal Issues

- Acting as an agent of the organization
- HR Laws for Supervisors
- Harassment & Discrimination

