**INSTRUCTIONS for using this form:**

1. Replace the yellow highlighted information with your program’s information.
2. Once you’re satisfied with your responses, copy and paste them into the correct boxes in Compliance Assist ([wayne.compliance-assist.com](http://www.compliance-assist.com)).

(Contact the WSU Director of Assessment, Cathy Barrette, at [c.barrette@wayne.edu](mailto:c.barrette@wayne.edu) if you need access to or training for Compliance Assist.)

**2. Learning Outcomes (Program-level)**

Number: [INSERT NUMBER, e.g., 1.0. Assign a unique number to each outcome as a reference code, e.g. 1.0, 2.0]

Title: [The title should be something that identifies the degree program (e.g., **BA CLASSICS)**, the item type and number (e.g., **LO 1.0**, where LO stands for Learning Outcome), and a short descriptive title (e.g., **Analytical Skills).**

The full title would be: “**BA CLASSICS\_LO 1.0\_Analytical Skills**”]

Progress: [The software gives the following options: “In Progress”, “Completed” and “Not started”. Leave one of these phrases after “Progress.”]

Providing Department:[Your program name; for example, “**BA Classics**”]

Learning Outcome Description:

* [Learning outcomes are statements of the intended outcomes of the program (not of a course or a department)
  + Specific, measurable aspects of student performance that derive from the mission statement
    - Could be knowledge, skills, beliefs, or values
    - Focused on the results of student learning, not on the learning process or on teaching
    - Use action verbs (*Students can*… *analyze, diagnose, manipulate, apply, compare, construct, write, design, etc*.)
    - An observable behavior
* Each outcome should include only one aspect of student performance.]