



Verification of Citizenship Status Form

Student's First Name		9-digit WSU Student ID #	
Student's Last Name		Phone Number	

The U.S. Department of Education requires verification of your citizenship status. Please submit the required documentation **within 14 business days** so that we can continue determining your financial aid eligibility status. Bring original documents to our office. If you are unable to bring original document, use the affidavit on page 2 to validate your copies.

STATUS and REQUIRED DOCUMENTS
<input type="checkbox"/> U.S. Citizen - SUBMIT A COPY of your U.S. birth certificate - OR - a signed U.S. passport or passport card
<input type="checkbox"/> U.S. Naturalized Citizen - SUBMIT A COPY OF ONE of the following: <ul style="list-style-type: none"> <li style="width: 50%;">• Signed U.S. Passport or passport card <li style="width: 50%;">• Certificate of Birth Abroad (FS-240, FS-545, or DS-1350) <li style="width: 50%;">• Signed Certificate of Citizenship (N560, N561) <li style="width: 50%;">• Signed Certificate of Naturalization (N550, N570)
<input type="checkbox"/> U.S. Permanent Resident - SUBMIT A COPY OF ONE of the following: <ul style="list-style-type: none"> • Alien Registration Receipt/Resident Alien/ Permanent Resident/Conditional Permanent Resident card (I-551, I-94, I-94A) • Foreign passport with I-551 endorsement - OR - Arrival/Departure Record I-94 with I-551 endorsements <p>After we receive your documents, we will send them to the Department of Homeland Security (DHS) for verification. DHS can take up to 8 weeks to respond.</p>
<input type="checkbox"/> Other eligible non-citizen: I-94 designated as "Refugee"; "Asylum Granted"; "Parolee" or "Cuban-Haitian Entrant;" or "Conditional Entrant" - SUBMIT A COPY of your Arrival/Departure Record (I-94, I-94A or I-571 with proper endorsements). After we receive your documents, we will send them to the Department of Homeland Security (DHS) for verification. DHS can take up to 8 weeks to respond.
<input type="checkbox"/> Victim of Human Trafficking - OR - Battered Immigrant-Qualified Alien - SUBMIT A COPY OF ONE of the following: <ul style="list-style-type: none"> • Eligibility letter from Health & Human Services (HHS) or a T-visa • I-797, Notice of Action form from US Citizenship & Immigration Services (USCIS), with a valid expiration date verifying financial aid eligibility

If you are in the US on an F1 or F2 student visa, or any of the other designations listed below, you are neither a citizen nor non-citizen and are ineligible for federal student aid. The following are INELIGIBLE statuses and documents. If you are in any of these categories, you are not eligible for federal financial aid.

- Employment Authorization Card or Documents (I-688A, I-688B, or I-766)
- G series Visa (pertaining to international organizations)
- B-1 or B-2 Visitor Visa
- Notice of Approval to Apply for Permanent Residence (I-171 or I-464)
- F-1, F-2 or M-1 Student Visa
- Period of Adjustment Letter/Receipt
- N (NATO) Visa
- Application for permanent resident status (not yet approved)
- A2 or A3 Visas (foreign official, including attendants)
- U Visa holders (Form I-918)
- H or L series Visa (which allow temporary employment in the U.S.)
- Deferred Action for Childhood Arrivals (DACA)
- J-1, J-2 Exchange Visitor Visa
- Family unity status individuals who have an approved 1-817 application
- Temporary residents or students with temporary protected status

REQUIRED SIGNATURE: I certify that all information provided is correct and that any copies provided are true copies of original documents.

Student signature (Signature must be handwritten with ink or stylus) Date



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Who Should Complete This Form

Students unable to present their original DHS or other U.S. citizenship/nationality documents in person to the Office of Student Financial Aid (OSFA) should complete this form. Within **14 business days** mail this completed form and copies of the required documents to OSFA. **Faxes and emails will not be accepted.**

I certify that I, _____, am the individual signing this statement, and
(Print student's full name)

I am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness). I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

List of document(s):

Name of valid photo ID	Expiration date of valid photo ID	Issuing authority of valid photo ID

Name of citizenship and/or immigration document(s)	Expiration date (if any) of citizenship and/or immigration documents

I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.

 Student's Signature Date

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and provided to me on basis of satisfactory
(Printed name of signer)

evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand _____ **and official seal (if required)**
(Notary signature)

My commission expires on _____
(Date)

Print your name and student ID number on all documents – Submit this form and attached documents to:
OFFICE OF STUDENT FINANCIAL AID • The Welcome Center • P. O. Box 2340 • 42 West Warren • Detroit, MI 48202-0340